

**Bill S-211: Forced Labour in Canadian Supply Chains Report**  
**Fiscal Year Ended: June 30, 2023**

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1. Introduction

This report is prepared by Fresh Prep Foods Inc. (the “Company”) for the purpose of complying with Bill S-211 - Mandatory Child Labour Reporting in Canada. The report provides information on the Company's operations, size, sector, and location, as well as its efforts to address human rights, specifically Forced Labour and Child Labour risks in its supply chain.

2. Reporting Company

The Company is a Canadian corporation that operates in the food manufacturing and food service sector. The Company's legal name is Fresh Prep Foods Inc.

The Company is categorized under North American Industry Classification System (NAICS) code 31199 - *All other food manufacturing*.

The Company operates in Canada with manufacturing facilities located in Calgary, Alberta, and Vancouver, British Columbia.

3. Reporting Year

This report is for the Company's 2023 fiscal year-ended June 30, 2023. The report covers the period from July 1, 2022 to June 30, 2023.

4. Revision Status

This report is not a revised version of a report already submitted this reporting year.

#### 5. Joint Report

This report is not a joint report with any other Company.

#### 6. Other Reporting Requirements

The Company is not subject to reporting requirements under supply chain legislation in another jurisdiction.

#### 7. Company Categorization

The Company meets the following categorizations that apply to the supply chain legislation in Canada:

- Canadian business presence, as it has a place of business in Canada, does business in Canada, and has assets in Canada
- Meets size-related thresholds
  - at least \$20 million in assets
  - at least \$40 million in revenue
  - an average of at least 250 employees for at least one of its two most recent financial years

#### 8. Sector or Industry

The Company operates in the following sectors or industries:

- Manufacturing

#### 9. Location

The Company is headquartered or principally located in Canada, specifically in the province of British Columbia. A secondary facility is located in Calgary Alberta.

#### 10. Company Structure

The Company is a corporation.

#### 11. Company Activities

The Company is a direct-to-consumer meal kit e-commerce company that manages a series of core business activities to deliver its offerings. It procures food ingredients from various suppliers, emphasizing local sourcing whenever feasible to support regional producers and ensure freshness. These ingredients are then transported to a central manufacturing facility, where the company's team portions and prepares them into individual meal kits. The Company also coordinates the last-mile delivery process to consumers, both through in-house operations or third-party logistics providers.

Simultaneously, the Company operates an e-commerce platform, serving as the primary point of interaction with customers. Customers can explore a diverse range of recipes, select their desired options, and complete their purchases. This involves not only the development and maintenance of the website but also the management of customer data and order processing systems to ensure a seamless experience.

Overall, the business activities of the Company span ingredient procurement, manufacturing, e-commerce management, logistics, and quality assurance, all aimed at providing customers with convenient access to fresh, high-quality meal solutions.

Fresh Prep operates in two provinces. It produces meal kits and other ancillary food products at facilities located in Calgary, Alberta and Vancouver, British Columbia. Fresh Prep does not directly import any of its food ingredients, and purchases them domestically through suppliers, producers and distributors. Fresh Prep prioritises local suppliers and locally grown and processes ingredients where possible.

## 12. Current Policies and Due Diligence Related to Forced Labour and/of Child Labour

Suppliers are required to confirm compliance with the terms of the Company's Business Partner Sustainability Commitment Letter, which includes healthy workplaces. This is categorized as providing a safe and healthy workplace, guaranteeing rights at work, paying a fair wage that meets workers' basic needs and promoting social dialogue to support economic growth that creates jobs and enterprise development.

The Company maintains the rights to request sustainability performance data from suppliers and to conduct unannounced visits to facilities producing goods or services for the Company to ensure compliance.

Suppliers must inform the Company about production locations and comply with assessments. Suppliers are requested to maintain effective management systems for compliance and improvement with laws and regulations.

When vetting new suppliers, a company conducts due diligence to ensure ethical operations, encompassing assessments of labor practices, environmental impact, and adherence to relevant regulations and standards. This process involves evaluating the supplier's policies, procedures, and track record, as well as engaging in dialogue to clarify expectations and promote alignment with the company's ethical values.

## 13. Identifying Risk of Forced Labour or Child Labour in the Supply Chain

The Company has not actively started the process of assessing risks of forced labour or child labour in its supply chain.

## 14. Remediation of Forced Labour or Child Labour in the Supply Chain

At this time, the Company has not identified any forced labour or child labour in our activities and supply chains.

## 15. Remediation for Loss of Income for Vulnerable Families or Workers

At this time, the Company has not identified any loss of income to vulnerable families resulting from measures taken to eliminate the use of forced labour or child labour in our activities and supply chains.

## 16. Employee Training Requirements

The Company does not have any specific training requirements.

#### 17. Assessing Effectiveness of Policies and Processes in Place

The Company does not currently have any policies or processes in place to document its effectiveness in ensuring that forced labour and child labour are not being used in its activities and supply chains.

#### 18. Fiscal 2024 Goals and Objectives in Support of Assess and Mitigating Risk of Forced Labour and/or Child Labour in the Supply Chain

Fresh Prep Foods Inc. is actively engaged in identifying policies and procedures to

- Introduce an Ethical Trading Policy that include specific language in support of managing risk for forced and or child labour
- Begin mapping the supply chain to identify risks and impact within its supply chain related to child labour and forced labour
- Introduce training for the procurement and supply chain departments in accordance with the OECD guidelines for responsible business conduct
- Introduce supplier screening and supply chain monitoring in accordance with the OECD guidelines for responsible business conduct

#### 19. Attestation

In accordance with the requirements of the Act, and in particular section 11 thereof, I attest that I have reviewed the information contained in the report for the entity or entities listed above. Based on my knowledge, and having exercised reasonable diligence, I attest that the information in the report is true, accurate and complete in all material respects for the purposes of the Act, for the reporting year listed above.

Dan Henriques  
Chief Financial Officer  
May 21, 2024

  
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Signature

"I have the authority to bind 'Fresh Prep Foods Inc.'"