

• Reporting entity's legal name :	Stage Windows Inc.
• Financial reporting year :	Mar 1 st to February 28 th
• Identification of a revised report	N/A
• Business number(s), if applicable	77556 4313
• Identification of a joint report, if applicable	N/A
• Identification of reporting obligations in other jurisdictions	No obligations
• Entity categorization according to the Act	Profit Organization
• Sector/industry	Manufacturing
• Location	Vaughan , Ontario, Canada

Entities must address each of the requirements included in section 11 of the Act in their annual report. This includes:

- **A description of the steps taken to prevent and reduce risks of forced labour and child labour, as per subsection 11(1)**
 - Establishing onboarding package
 - Verifying age of candidate on the day of joining with supporting documents
 - Established onboarding training to bring awareness in existing employees
 - By placing "Child Labour " policy at work
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- **Supplementary information addressing each of the seven requirements in subsection 11(3)**
 - (a)** its structure, activities and supply chains;
 - Windows & Doors is manufacturing Corporation at Vaughan , Ontario and run business though out Canada .
 - (b)** its policies and its due diligence processes in relation to forced labour and child labour;





- Validation of documents at the time of hire
- Employment verification if required
- Following "Child Labour Policy"
- (c)** the parts of its business and supply chains that carry a risk of forced labour or child labour being used and the steps it has taken to assess and manage that risk;
- All documentations are verified by third party employment agency to make sure we do not have child labour at workplace
- (d)** any measures taken to remediate any forced labour or child labour;
- We have not come across such situation yet but if we do then we will send immediately labour home and take further action on agency
- (e)** any measures taken to remediate the loss of income to the most vulnerable families that results from any measure taken to eliminate the use of forced labour or child labour in its activities and supply chains;
- We never came across this situation . We are bringing awareness through our onboarding & Policies to prevent and if there is case then employees can bring it to companies attention .
- We can not have forced labour or child labour at our plant in this case
- (f)** the training provided to employees on forced labour and child labour;
- verbal awareness are spread among employees
- (g)** how the entity assesses its effectiveness in ensuring that forced labour and child labour are not being used in its business and supply chains.
- We can show effectiveness through our effective recruitment & onboarding process .
- We are also bringing awareness to agencies & making sure that they are following all mandatory compliances


Reviewed & Approved by


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