

**Annual Report – Sundown Oilfield Services Ltd.
Forced Labour in Supply Chains Bill S-211**

1. Reporting entity's legal name – **Sundown Oilfield Services Ltd.**
2. Financial reporting year – **August 1, 2022 to July 31, 2023**
3. Business number - **873995609**
4. Entity categorization according to the Act - **Corporation**
5. Sector / Industry – **Oilfield Construction and Maintenance**
6. Location – **Sexsmith, Alberta**
7. What steps has the entity taken in the previous financial year to prevent and reduce the risk that forced labour or child labour is used at any step of the production of goods in Canada or elsewhere by the entity or of goods imported into Canada by the entity?
 - a. **Developing and implementing grievance mechanisms – We currently have a Whistle Blower option on an employee portal that allows workers to report grievances anonymously to the HR department.**
 - b. **Information not available for this reporting period – We have just begun to develop policies and procedures surrounding forced and child labour with the passing of Bill S-211.**
8. Which of the following accurately describes the entity's structure?
 - a. **Corporation**
9. Which of the following accurately describes the entity's activities? (Select all that apply)
 - a. **We primarily offer the services of maintenance and construction**
 - b. **Producing goods in Canada – manufacturing and building infrastructure as per our Customers' requests.**
 - c. **Selling goods in Canada – selling infrastructure that has been built for Customers.**
10. Please provide additional information on the entity's structure, activities, and supply chains.
 - a. **Sundown Oilfield Services Ltd. is a locally owned and operated business specializing in oilfield facility maintenance, construction, pipeline, and Pumpjack maintenance. We are located near Sexsmith, Alberta servicing the surrounding region and parts of British Columbia. Our workforce consists mainly of field staff which includes Journeyman and Apprentice Welders and Pipefitters, as well as Equipment Operators and Laborers. Our Chief Financial Officer, Operations Manager, and Pipeline General Manager oversee eight department managers and report directly to our shareholders and directors. Our supply chain consists of local vendors and subcontractors.**
11. Does the entity currently have policies and due diligence processes in place related to forced labour and/or child labour?
 - a. **No- we are currently in the process of developing policies and due diligence processes related to forced labour and/or child labour.**
12. Has the entity identified parts of its activities and supply chains that carry a risk of forced labour or child labour being used?
 - a. **No, we had not started the process of identifying risks in our previous financial year. We are starting this now in 2024.**
13. Has the entity identified forced labour or child labour risks in its activities and supply chains related to any sectors and industries?
 - a. **None have been identified as the process was not yet started in our previous financial year.**
14. Has the entity taken any measures to remediate any forced labour or child labour in its activities and supply chains?
 - a. **Not applicable – we have not identified any forced labour or child labour in our activities and supply chains as measures were not yet taken in our previous financial year.**
15. Has the entity taken any measures to remediate the loss of income to the most vulnerable families that results from any measure taken to eliminate the use of forced labour or child labour in its activities and supply chains?

- a. Not applicable – we have not identified any loss of income to vulnerable families resulting from measures taken to eliminate the use of forced or child labour in our activities or supply chains.
- 16. Does the entity currently provide training to employees on forced labour and/or child labour?
 - a. Not yet – we are in the process of developing a training procedure.
- 17. Does the entity currently have policies and procedures in place to assess its effectiveness in ensuring that forced labour and child labour are not being used in its activities and supply chains?
 - a. Not yet – we are in the process of developing policies and procedures.

In accordance with the requirements of the Act, and in particular section 11 thereof, I attest that I have reviewed the information contained in the report for Sundown Oilfield Services Ltd. Based on my knowledge, and having exercised reasonable diligence, I attest that the information in the report is true, accurate and complete in all material respects for the purposes of the Act, for the reporting year listed above.

Full Name: Dean Arias Title: Director/ Co-owner

Date: may 9/2024 Signature: Dean Arias

I have the authority to bind Sundown Oilfield Services Ltd.

Full Name: Elden Nelson Title: [Signature]

Date: May 10/24 Signature: Director / Co-owner

I have the authority to bind Sundown Oilfield Services Ltd.