



**Report under the *Fighting Against Forced Labour and Child
Labour in Supply Chains Act***

Canadian Race Relations Foundation

May 2024



PART 1 : IDENTIFYING INFORMATION

* **Name of government institution:** The Canadian Race Relations Foundation

* **Financial reporting year (start date, end date)** April 1, 2023 to March 31, 2024

Indicate if this is a revised report: Original Report

Indicate if this is a report produced by a federal Crown corporation or a subsidiary of a federal Crown corporation: The Canadian Race Relations Foundation is Federal Crown Corporation with headquarters in Toronto, Ontario.

Applicable sectors:

- Information and cultural industries
- Educational services
- Other services (except public administration)
- Public administration

PART 2: REPORT CONTENTS

2.1 Information on the government institution's structure, activities and supply chains

* **Which of the following accurately describes the government institution's activities?**

The CRRF purchases goods in Canada.

*If the government institution's activities do not include any of the above, the government institution is **not required to submit a report or complete the online questionnaire.***

* **Provide additional information on the government institution's structure, activities and supply chains.**

The CRRF is a small organization of approximately 30 staff. The mandate of the CRRF is to raise public awareness of causes and manifestation of racism in Canada. The CRRF supports, enables and convenes community groups and organizations through grants, services and a network of public, research and community partners.

The CRRF purchases a very limited amount of goods primarily related to office administration totally approximately \$100,000 per year.



2.2 Information on the steps taken to prevent and reduce the risk that forced labour or child labour is used at any step of the production of goods produced, purchased or distributed by the government institution

*** Indicate steps taken in the previous financial year to prevent and reduce the risk that forced labour or child labour is used at any step of the production of goods produced, purchased or distributed by the government institution.**

The CRRF undertakes activities under its own procurement authority, independently of the PSCP. During the previous fiscal year, the CRRF purchased goods under our own procurement authority for general office administration including:

- office supplies and devices
- incidental branded items (e.g., notebooks, pens, bags).

Note: Given the recent coming-into-force date of the *Supply Chains Act*, government institutions may not have measures to report on for some of the requirements. Government institutions may indicate in their report that no measures have been taken to remediate forced labour or child labour in their activities and supply chains, or that action plans have not yet been implemented, if that is the case. Doing so is sufficient to meet the government institution's legal obligations.

If applicable, please provide additional information describing the steps taken.

As of June 1, 2024 the CRRF will implement anti-forced labour clauses in all goods contract/purchases. The following clause will be included in all purchasing contracts:

The Contractor represents and warrants that the Work is not mined, manufactured or produced wholly or in part by forced labour. Regardless of who acts as an importer, the Contractor must not during the performance of the Contract, directly or indirectly, deliver Work to Canada or import Work into Canada the importation of which is prohibited from entry pursuant to ss. 136(1) of the [Customs Tariff Act](#), and tariff item No. 9897.00.00 of the [Customs Tariff Act – Schedule](#) (as amended from time to time), because it is mined, manufactured or produced wholly or in part by forced labour.

Additionally, the CRRF will include a responsible business clause into our Contracting Policy for 2024-25.

2.3 Information on the policies and due diligence processes in relation to forced labour and child labour

*** Does the government institution currently have policies and due diligence processes in place related to forced labour and/or child labour? (Yes or No)**

No.

If applicable, please provide additional information on the government institution's policies and due diligence processes in relation to forced labour and child labour

The CRRF will include a responsible business conduct clause into the CRRF Contracting Policy in 2024-25.



2.4 Information on the parts of its activities and supply chains that carry a risk of forced labour or child labour being used and the steps taken to assess and manage that risk

* Has the government institution identified the parts of its activities and supply chains that carry a risk of forced labour or child labour being used?

- Yes, we have started the process of identifying risks, but there are still gaps in our assessments.

* If yes, has the government institution identified forced labour or child labour risks related to any of the following aspects of its activities and supply chains?

- None of the above

* Has the government institution identified forced labour or child labour risks in its activities and supply chains related to any of the following sectors and industries?

- None of the above

If applicable, please provide additional information on the parts of the government institution's activities and supply chains that carry a risk of forced labour or child labour being used, as well as the steps that the government institution has taken to assess and manage that risk.

In May 2021, a risk analysis of PSPC's supply chains was completed by Rights Lab, of the University of Nottingham (U.K.), to determine which goods were at the highest risk of exposure to human trafficking, forced labour, and child labour. The analysis, and subsequent report, elaborated key strategies for PSPC to leverage public spending power to raise awareness about forced labour in supply chains.

We have familiarized ourselves with information on the risk assessment provided by PSPC and will be amending our Contracting Policy to ensure there is a clause on ethical procurement.

2.5 Information on any measures taken to remediate any forced labour or child labour

* Has the government institution taken any measures to remediate any forced labour or child labour in its activities and supply chains?

Not applicable, we have not identified any forced labour or child labour in our activities and supply chains.

If the government institution did not take any measures to prevent and reduce the risk of any forced labour or child labour in its activities and supply chains, it must state so.

Not applicable



If applicable, please provide additional information on any measures the government institution has taken to remediate any forced labour or child labour

Not applicable

2.6 Information on any measures taken to remediate the loss of income to the most vulnerable families that results from any measure taken to eliminate the use of forced labour or child labour in the institution's activities and supply chains

*** Has the government institution taken any measures to remediate the loss of income to the most vulnerable families that results from any measure taken to eliminate the use of forced or child labour in its activities and supply chains?**

Include in your report the answer that applies. Similarly, when completing the online questionnaire, only select the option that applies.

Not applicable, we have not identified any loss of income to vulnerable families resulting from measures taken to eliminate the use of forced labour or child labour in our activities and supply chains.

If the government institution did not take any measures to remediate the loss of income to the most vulnerable families that results from any measure taken to eliminate the use of forced labour or child labour in its activities and supply chains, it must state so.

Not applicable

If applicable, please provide additional information on any measures the government institution has taken to remediate the loss of income to the most vulnerable families that results from any measure taken to eliminate the use of forced labour or child labour in its activities and supply chains

Not applicable

2.7 Information on the training provided to employees on forced labour and child labour

*** Does the government institution currently provide training to employees on forced labour and/or child labour? (Y/N)**

No

If the government institution does not currently provide training to employees on forced labour and/or child labour, it must state so.

If applicable, please provide additional information on the training the government institution provides to employees on forced labour and child labour.



We are aware that PSPC is currently developing awareness raising guidance materials (including risk mitigation strategies) for supplier, targeted towards high-risk sectors. We are monitoring the development of these materials and will leverage the applicable resources upon their publication.

2.8 Information on how the government institution assesses its effectiveness in ensuring that forced labour and child labour are not being used in its activities and supply chains

*** Does the government institution currently have policies and procedures in place to assess its effectiveness in ensuring that forced labour and child labour are not being used in its activities and supply chains? (Yes or No)**

No

If the government institution does not currently have policies and procedures in place to assess the effectiveness of ensuring that forced labour and child labour are not being used in its activities and supply chains, it must state so and select “No” in the questionnaire

If applicable, please provide additional information on how the government institution assesses its effectiveness in ensuring that forced labour and child labour are not being used in its activities and supply chains

Not applicable