



Report on the Fighting Against Forced Labour and Child Labour in Supply Chains Act



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Version

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In accordance with the Fighting Against Forced Labour and Child Labour in Supply Chains Act (the "Act"), this report outlines the measures implemented by the Quebec Port Authority (the "Authority") in 2024. These measures aim to prevent and mitigate the risks associated with the use of forced labour or child labour at any stages of the production of goods procured by the Authority.

Reporting Period

This report covers the period from January 1 to December 31, 2024.

Actions Taken During the Period

Following an initial exercise conducted in 2023 to assess the impacts of the Act on its ongoing operations, the Authority initially focused its efforts in 2024 on raising employee awareness regarding the issues of forced labour and child labour in supply chains. This initiative aimed to enhance understanding of the associated risks and to foster a culture of integrity and accountability among staff.

Subsequently, the Authority took advantage of the scheduled update of its Procurement Policy to incorporate the principles and requirements set forth in the Act. New contractual requirements to the same effect were also added to certain agreements in 2024, in anticipation of standardizing the Authority's contract models in 2025.

The Authority will continue to adopt a vigilant approach toward risks of forced labour and child labour, considering that to date, it has not identified any such activities within its supply chains.

Structure, Activities, and Supply Chains

The Authority is a Canadian Port Authority established under the Canada Marine Act with the mission to promote and develop maritime trade, to serve the economic interests of the Quebec City area and of Canada, and to ensure the Port of Québec's profitability in a way that respects both the community and the environment.

The Authority manages infrastructure and land owned by the Government of Canada. The Authority is generally not the operator of its infrastructure and land. It relies on the expertise of specialized companies to succeed in its development. Also, its principal procurement and contracting activities relate to professional services, including the mandate of domestic contractors for various projects and projects. In this regard, the vision of the Administration reflects this approach:

"To be a Port recognized by citizens for the responsible management of its territory, respect for the environment and protection of biodiversity, while positioning itself as a world leader in establishing sustainable supply chains for a more resilient economy."

Policies and Processes

In 2024, the Authority completed a comprehensive update of its Procurement Policy, now renamed the Responsible Procurement Policy. This version of the policy reinforces the Authority's commitments to ethics, governance, and sustainable development, while encouraging the adoption of efficient and responsible practices in environmental, social, regulatory, financial, and operational matters. It is the result of the ESGSD plan adopted in the previous reporting year.

In addition to being fully aligned with the new technological tools available to its personnel, this new Responsible Procurement Policy establishes measures to ensure that suppliers and business partners comply with applicable laws, including those related to fighting forced labour and child labour. The Policy has been designed to allow, via a subsidiary directive, the creation of a list of prohibited suppliers who fail to meet the Authority's requirements. These suppliers may be banned from any commercial relationship with the Authority for a set period or even permanently, depending on the practices or facts attributed to them.

The Authority also introduced contractual clauses requiring compliance with the Act into applicable agreements. A revision of general contract models has also been initiated in anticipation of a gradual implementation starting in 2025.

Risks of Forced Labour and Child Labour

As part of the Procurement Policy update process initiated in 2023 and completed in 2024, the Authority cataloged its procurement activities and the main suppliers involved. This exercise confirmed that these suppliers are primarily local companies offering services in the fields of consulting, technology support, maintenance, and construction.

Although the assessment was part of a broader inventory effort, it reaffirmed that, to date, there are no identifiable risks related to forced labour or child labour directly linked to the Authority's activities. The Authority nonetheless remains vigilant in this regard.

Corrective Measures in Case of Revenue Loss

With no evidence of forced or child labour in its supply chains to date, the Authority took no specific corrective action during the period.

Training

The Authority collaborated with the *Espace de concertation sur les pratiques d'approvisionnement responsable* (ECPAR) to offer two training modules aimed at strengthening the capabilities of various Quebec Port Authority teams in terms of responsible procurement. These training sessions covered several topics, including the fight against forced labour and child

labour. Priority was given to members of the interdepartmental working group on responsible procurement and to certain employees selected for their roles as it relates to procurement activities, particularly in the IT and event management teams.

The Authority decided to further collaborate with ECPAR to convert this training into short capsules to be offered to its board members given its high relevance. It made sure that the content was adapted and meaningful for all employees involved in procurement activities in any way. This initiative aims to reach a broader audience and ensure that the capsules can be regularly used as a training tool for new employees.

Objectives for 2025

For the reporting period from January 1 to December 31, 2025, the Authority will launch its updated Responsible Procurement Policy in September 2025. In addition to a wide-reaching training campaign to familiarize employees with the new technological tools supporting this policy, the communication plan will include the rollout of the training capsules mentioned in the previous section. These capsules will be available at all times and presented to new employees involved in procurement at the Québec Port Authority.

Additionally, the Authority plans to develop new processes in 2025–2026 stemming from the Responsible Procurement Policy, particularly regarding the acquisition of technology products for its administrative staff. Special attention will be given to risks of forced labour and child labour in the information technology sector to ensure compliance with the highest standards of social and ethical responsibility.

ATTESTATION

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QUEBEC PORT AUTHORITY

In accordance with the requirements of the Act, and in particular section 11, I certify that I have reviewed the information contained in the report for the above-mentioned entity. I confirm with due diligence that the information in the report is true, accurate, and complete in all material respects for the purposes of the Act, for the reporting year mentioned earlier.

Olga Farman

President and Chief Executive Officer

May 29, 2025



_____, I have the authority to bind the Quebec Port Authority.