



Reporting under the *Fighting Against Forced Labour and Child Labour in Supply Chains Act*

Note that this document reflects updates following the 2024 reporting cycle.



Government
of Canada

Gouvernement
du Canada

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REPORT TITLE

National Security and Intelligence Review Agency Secretariat - 2025 Annual Report
*under the *Fighting Against Forced Labour and Child Labour in Supply Chains Act**

This report is submitted on behalf of **National Security and Intelligence Review Agency Secretariat (NSIRA Secretariat)** and covers activities from March 31, 2024, to April 1, 2025 ie: 2025 reporting period (May 31, 2025 deadline)

The report is for a separate agency, in the national security and intelligence sector, headquartered and operating from the National Capital Region.

ANNUAL REPORT

This report template is designed to assist government institutions gathering information and preparing reports to respond to the requirements set forth in subsection 6(1) and subsection 6(2) paragraphs (a) – (g) of the Supply Chains Act.

Structure, activities and supply chains

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NSIRA Secretariat is a separate agency that purchases goods in Canada as well as outside of Canada.

NSIRA Secretariat main purchases are professional services, and some IT software and equipment. The total value of contracts for the fiscal year is approximately \$1.5M.

Steps to prevent and reduce risks of forced labour and child labour

- Conducting an internal assessment of risks of forced labour and/or child labour in the organization's activities and supply chains
- Contracting an external assessment of risks of forced labour and/or child labour in the organization's activities and supply chains
- Monitoring suppliers

Policies and due diligence processes in relation to forced labour and child labour

- None at this time.

Identifying parts of your institution's activities and supply chains that carry a risk of forced labour or child labour being used and the steps taken to assess and manage those risks

- No, we have not started the process of identifying risks.

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Indicate whether your government institution identified forced labour or child labour risks in its activities and supply chains related to any of the following sectors and industries:

N/A

Measures taken to remediate any forced labour or child labour

Indicate whether your government institution has taken any measures to remediate any forced labour or child labour in its activities and supply chains. For example, you may include one of the following statements:

- We have not identified any forced labour or child labour in our activities and supply chains.

If you have taken remediation measures, describe them. For example, you may include information related to the following measures, and elaborate on your response as needed:

N/A

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Measures taken to remediate the loss of income to the most vulnerable families that results from any measure taken to eliminate the use of forced labour or child labour in the institution's activities and supply chains

Indicate in your report whether your government institution has taken any measures to remediate the loss of income to the most vulnerable families that results from any measure taken to eliminate the use of forced or child labour in its activities and supply chains.

- We have not identified any loss of income to vulnerable families resulting from measures taken to eliminate the use of forced labour or child labour in our activities and/or supply chains. As such, no measures have been taken to remediate the loss of income for the most vulnerable families.

If applicable, describe any measures the government institution has taken to remediate the loss of income to the most vulnerable families that results from any measure taken to eliminate the use of forced labour or child labour in its activities and supply chains. For example:

N/A

Training provided to employees on forced labour and child labour

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Indicate whether your government institution currently provides training to employees on forced labour and/or child labour.

No training has been provided yet.

Assessing effectiveness in ensuring that forced labour and child labour are not being used in activities and supply chains

Indicate whether your government institution currently has policies and procedures in place to assess its effectiveness in ensuring that forced labour and child labour are not being used in its activities and supply chains. If applicable, describe the methods used by your government institution to assess its effectiveness.

None at this time

Key definitions

The following definitions are from Section 2 of the [Act](#).

- **Child labour** means labour or services provided or offered to be provided by persons under the age of 18 years and that:
 - (a) are provided or offered to be provided in Canada under circumstances that are contrary to the laws applicable in Canada;
 - (b) are provided or offered to be provided under circumstances that are mentally, physically, socially or morally dangerous to them;
 - (c) interfere with their schooling by depriving them of the opportunity to attend school, obliging them to leave school prematurely or requiring them to attempt to combine school attendance with excessively long and heavy work; or
 - (d) constitute the worst forms of child labour as defined in article 3 of the Worst Forms of Child Labour Convention, 1999, adopted at Geneva on June 17, 1999.
- **Forced labour** means labour or service provided or offered to be provided by a person under circumstances that
 - (a) could reasonably be expected to cause the person to believe their safety or the safety of a person known to them would be threatened if they failed to provide or offer to provide the labour or service;
 - (b) constitute forced or compulsory labour as defined in article 2 of the Forced Labour Convention, 1930, adopted at Geneva on June 28, 1930.
- **Government institution** has the same meaning as in section 3 of the [Access to Information Act](#). Section 3 defines government institution as:
 - any department or ministry of state of the Government of Canada, or any body or office, listed in Schedule I; and
 - any parent Crown corporation, and any wholly-owned subsidiary of such a corporation, within the meaning of section 83 of the [Financial Administration Act](#).
- **Head** has the same meaning as in section 3 of the [Access to Information Act](#):
 - in the case of a department or ministry of state, the member of the Queen's Privy Council for Canada who presides over the department or ministry, or
 - in any other case, either the person designated under subsection 3.2(2) to be the head of the institution for the purposes of this Act or, if no such person is designated, the chief executive officer of the institution, whatever their title

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- **Minister** means the Minister of Public Safety and Emergency Preparedness.¹

International standards and tools

- United Nations Guiding Principles on Business and Human Rights
(https://www.ohchr.org/Documents/Publications/GuidingPrinciplesBusinessHR_EN.pdf)
- OECD Due Diligence Guidance for Responsible Business Conduct
(<http://mneguidelines.oecd.org/due-diligence-guidance-for-responsible-business-conduct.htm>)
- Ending child labour, forced labour and human trafficking in global supply chains
(<https://www.ilo.org/publications/ending-child-labour-forced-labour-and-human-trafficking-global-supply>)
- ISO 20400 – Sustainable procurement
(https://www.iso.org/files/live/sites/isoorg/files/store/en/ISO20400_Sustainable_procur.pdf)
- ISO 26000 – Social responsibility
(<https://www.iso.org/iso-26000-social-responsibility.html>)
- SA 8000 – Social accountability certification
(<https://sa-intl.org/programs/sa8000/>)
- Ethical Trading Initiative (ETI) Base Code
(<https://www.ethicaltrade.org/eti-base-code>)

¹ As of January 1, 2024, this role is assigned to the Minister of Public Safety, Democratic Institutions and Intergovernmental Affairs.

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