

Fighting Against Forced Labour and Child Labour in Supply Chain Act

Report for Year Ended March 31, 2025

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Introduction

The Fighting Against Forced Labour and Child Labour in Supply Chains Act (the “Act”) came into force on January 1, 2024. Enacted to fulfill Canada’s international commitment to eliminate forced labour and child labour, the Act establishes mandatory annual reporting requirements for entities and government institutions as defined under the Act.

As an “Entity” under the Act, Red River College Polytechnic (hereinafter referred to as “RRC Polytech”) reports as follows:

Group 1

Reporting Entity	Red River College Polytechnic
Financial Reporting Year	April 1 2024 – March 31 2025
Business Numbers	12238 4506 RT0001
Categorization According To Act	Entity
Sector	Education
Location	Manitoba, Canada
A Description of the Steps Taken to Prevent and Reduce Risks of Forced Labour and Child Labour, as per subsection 11(1)	RRC Polytech has implemented a Sustainable and Socially Responsible Procurement Policy including a Supplier Code of Conduct expectation. The Policy sets out requirements for RRC Polytech’s socially responsible procurement practices in sourcing goods and services and the Supplier Code of Conduct requires suppliers and their subcontractors to adhere to the minimum standards of ethical business practices. These ethical standards encompass minimum requirements set in national and international law including but not limited to fair labour, employee treatment, wages, benefits, working conditions, and anti-corruption/bribery.

Group 2

A – Structure, Activities and Supply Chains	
Legal Structure	RRC Polytech is a Special Act corporation, established under The Red River College Polytechnic Act C.C.S.M. c. R31.
Organizational Structure	RRC Polytech is governed by a Board appointed by the Manitoba Government with a President and CEO. RRC Polytech is organized by departmentation with an executive team reporting to the President and CEO.
Organizational Mandate	<p>The mandate is set out in Board of Governors Policy 1.0 as follows:</p> <p>"Red River College Polytechnic provides education in support of Manitoba's economic development and social well-being. Specifically, the mandate of the College is to:</p> <ul style="list-style-type: none"> • Produce graduates with the necessary skills to be successful in the workplace and further their career opportunities; equipped with a global perspective, the ability to function in a diverse environment, and a capacity for continuous learning. • Offer a supportive environment for students to engage in the pursuit of their academic goals. • Partner with employers, government, educators, and communities to deliver applied learning, research and innovation that serve and respond to Manitoba's labour market needs."
Number of Employees	2,106 as of March 31, 2025
Partner Organizations	Membership in Polytechnics Canada
Control of Other Entities	N/A

<p>Activities and Supply Chain</p>	<p>The Procurement & Logistics Department is responsible for assisting academic and operational areas with the acquisition of the goods and services required to operate RRC Polytech’s academic, research and support service areas. Goods and Services purchased by RRC Polytech include, but are not limited to, industrial machines, robots, vehicles, computers, software services, training and simulation equipment, office and classroom furniture, waste management services, and various consultancy services.</p> <p>Goods purchased are primarily procured from representatives or distributors of Manufacturers. Direct purchases from manufacturers where RRC Polytech is the importer account for less than 3% of purchase activity. In the reporting period, RRC Polytech made direct purchases from 72 manufacturers in 30 countries outside of North America, accounting for 1% of RRC Polytech’s total procurement spend. It is pertinent to note that none of these 30 countries fall within the top 10 of the Global Slavery Index (GSI).</p> <p>RRC Polytech does not carry out manufacturing for the purpose of trade, only for the purposes of training students, research activities and other operational needs.</p>
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B – Policies and Due Diligence Processes (In Relation to Forced Labour and Child Labour)

Following the development of a corporate Sustainability and Social Responsibility Policy in 2023 — aligned with RRC Polytech’s strategic objectives as outlined above — the organization continued implementing this Policy during the reporting period. The Policy is being operationalized to support compliance with fair labour practices, the ethical treatment of employees, and adherence to the minimum standards prescribed by applicable Canadian and provincial labour laws.

A Supplier Code of Conduct is also utilized to drive suppliers' commitment to upholding the requirements of fair labour practices and ethical treatment of employees and in engaging their workforce to ensure the absence of forced labour and child labour.

RRC Polytech remains committed to identifying and addressing potential risks of forced labour and child labour within its supply chain. To maintain the effectiveness and relevance of its approach, the institution will continue to review and update its policies and procedures as needed, particularly in response to any identified gaps.

C – Forced Labour and Child Labour Risks

Risk areas and actions taken by RRC Polytech to address these risks:

- Forestry, Mining & Agriculture – RRC Polytech prioritizes Fair Trade principles and the use of Fair Trade products, where possible, through our formal procurement processes.
- Electronics and Computer purchases – RRC Polytech has made an institution-wide commitment to purchase computers, printers and other electronics that are EPEAT-certified where possible. This rating system considers the entire product lifecycle based on the three pillars of sustainability (Economics, Social Responsibility and Environmental Impact).
- Garment and textile purchases – RRC Polytech has incorporated a Supplier Code of Conduct into supplier selection as part of the Sustainable and Socially Responsible Procurement strategy and action plan.

D – Remediation Measures

No adverse impact has been identified in RRC Polytech's supply chain.

E – Remediation of Loss of Income

Not Applicable.

F – Training

RRC Polytech has developed a training plan as part of the Sustainable and Socially Responsible Procurement Action Plan. The training plan ensures that stakeholders receive appropriate degrees of communications or training based on their role in the organization. The Ethical Compliance component of the training addresses forced labour and child labour. This training is currently mandatory for procurement staff only.

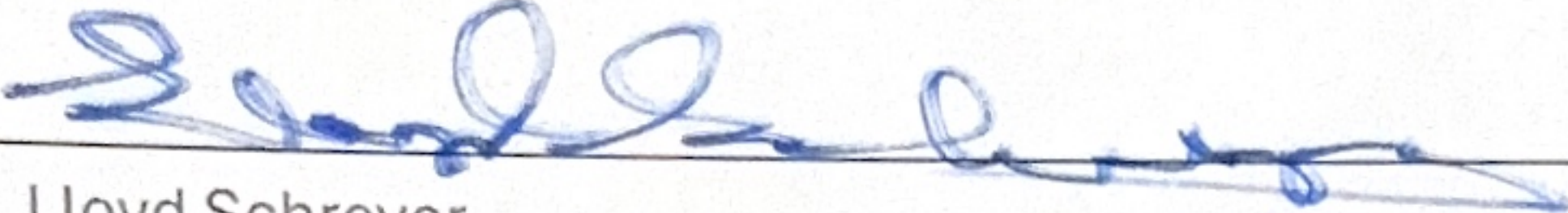
G – Assessing Effectiveness

RRC Polytech has not yet implemented steps to assess the effectiveness of processes to ensure that forced labour and child labour are not being used in RRC Polytech supply chains. However, our procurement processes and tools are regularly reviewed for continuous improvement and compliance with institutional policy, regulatory and statutory requirements.

Attestation

In accordance with the requirements of the *Fighting Against Forced Labour and Child Labour in Supply Chains Act* (the "Act"), and in particular section 11 thereof, I, Lloyd Schreyer, attest that I have reviewed the information contained in the report for Red River College Polytechnic. Based on my knowledge, and having exercised reasonable diligence, I attest that the information in the report is true, accurate and complete in all material respects for the purposes of the Act, for the reporting year listed above.

I have the authority to bind the organization.

Per: 
Name: Lloyd Schreyer
Title: Red River College Polytechnic Board of Governors, Chair
Date: May 9/25

PROCUREMENT DEPARTMENT CONTACT

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