

**Annual Report – Sundown Oilfield Services Ltd.  
Forced Labour in Canadian Supply Chains Bill S-211**

1. Reporting entity's legal name – **Joint Report**
  - a. Sundown Oilfield Services Ltd.
  - b. 2374073 Alberta Ltd.
2. Financial reporting year – August 1, 2023 to July 31, 2024
3. Business number –
  - a. Sundown Oilfield Services Ltd.- 873995609RC0001
  - b. 2374073 Alberta Ltd. – 777977109RC0001
4. Entity categorization according to the Act - Corporation
5. Sector / Industry – Oilfield Construction and Maintenance
6. Location – Sexsmith, Alberta
7. Which of the following accurately describes the entity's structure?
  - a. Corporation
8. Which of the following accurately describes the entity's activities? (Select all that apply)
  - a. Sundown Oilfield Services Ltd. – Operating Company
    - i. We primarily offer the services of maintenance and construction
    - ii. Producing goods in Canada – manufacturing and building infrastructure as per our Customers' requests.
    - iii. Selling goods in Canada – selling infrastructure that has been built for Customers.
  - b. 2374073 Alberta Ltd. – Holding Company for assets required to operate Sundown Oilfield Services Ltd.
9. What steps has the entity taken in the previous financial year to prevent and reduce the risk that forced labour or child labour is used at any step of the production of goods in Canada or elsewhere by the entity or of goods imported into Canada by the entity?
  - a. Mapping activities
  - b. Mapping supply chains
  - c. Conducting an internal assessment of risks of forced labour and/or child labour in the organization's activities and supply chain
  - d. Developing and implementing due diligence policies and processes for identifying, addressing and prohibiting the use of forced labour and/or child labour in the organization's activities and supply chains
  - e. Developing and implementing anti-forced labour and/or child labour standards, codes of conduct, and/or compliance checklists
  - f. Developing and implementing grievance mechanisms
  - g. Developing and implementing training and awareness materials on forced labour and/or child labour
10. Additional information describing the steps taken:
  - a. We surveyed our suppliers using the same questions outlined in this report to assess their due diligence surrounding the prevention of forced and child labour. We found that many suppliers already had policies in place or were in the process of developing them.
  - b. We shared our Code of Conduct and policy surrounding the prevention of forced and child labour with all staff and made it a mandatory compliance piece for all new workers.
  - c. We have a task force in place that meets regularly to assess our policies and processes.
11. Does the entity currently have policies and due diligence processes in place related to forced labour and/or child labour?
  - a. Yes
12. If yes, which of the following elements of the due diligence process has the entity implemented in relation to forced labour and /or child labour? Select all that apply (Required)
  - a. Embedding responsible business conduct into policies and management systems
  - b. Identifying and assessing adverse impacts in operations, supply chains and business relationships
  - c. Ceasing, preventing, or mitigating adverse impacts
  - d. Tracking implementation and results

13. Has the entity identified parts of its activities and supply chains that carry a risk of forced labour or child labour being used?
  - a. Yes we have identified risks to the best of our knowledge and will continue to strive to identify emerging risks
14. If yes, has the entity identified forced labour or child labour risks related to any of the following aspects of its activities and supply chains? Select all that apply. (Required)
  - a. None of the above
15. Has the entity identified forced labour or child labour risks in its activities and supply chains related to any sectors and industries?
  - a. None of the above
16. Has the entity taken any measures to remediate any forced labour or child labour in its activities and supply chains?
  - a. Not applicable, we have not identified any forced labour or child labour in our activities and supply chain.
17. Has the entity taken any measures to remediate the loss of income to the most vulnerable families that results from any measure taken to eliminate the use of forced labour or child labour in its activities and supply chains?
  - a. Not applicable – we have not identified any loss of income to vulnerable families resulting from measures taken to eliminate the use of forced or child labour in our activities or supply chains.
18. Does the entity currently provide training to employees on forced labour and/or child labour?
  - a. Yes
19. If yes, is the training mandatory? (Required)
  - a. Yes, training is mandatory for all employees
20. Does the entity currently have policies and procedures in place to assess its effectiveness in ensuring that forced labour and child labour are not being used in its activities and supply chains?
  - a. Yes
21. If yes, what method does the entity use to assess its effectiveness? Select all that apply. (Required).
  - a. Setting up regular review or audit of the organization's policies and procedures related to forced labour and child labour.

**Important – During the last quarter of 2024, Sundown Oilfield Services Ltd. switched from federal to provincial regulation. This is the final report that will be submitted regarding Bill S211 – Forced Labour in Canadian Supply Chains.**

**In accordance with the requirements of the Act, and in particular section 11 thereof, I attest that I have reviewed the information contained in the report for Sundown Oilfield Services Ltd. Based on my knowledge, and having exercised reasonable diligence, I attest that the information in the report is true, accurate and complete in all material respects for the purposes of the Act, for the reporting year listed above.**

Full Name: Dean arias Title: Owner  
Date: May 5, 2025 Signature:  Dean Arias (May 28, 2025 08:45 MDT)

**I have the authority to bind Sundown Oilfield Services Ltd.**

Full Name: Elden Nelson Title: Owner  
Date: May 28, 2025 Signature: *M. Nelson*

**I have the authority to bind Sundown Oilfield Services Ltd.**